



ボランティア募集！



Volunteer and expand
children's horizons

Japanese Taster for Schools (JTS) Programme

Can you speak Japanese? Are you keen to promote the language to young people around the UK? If so, the Japan Foundation needs YOU!

The Japan Foundation's Japanese Taster for Schools (JTS) programme creates links between schools and Japanese-speaking volunteers. JTS members are volunteers who carry out Japanese taster sessions at primary and secondary schools across the UK. The purpose of the tasters is to introduce students to the Japanese language. One of the main purposes of JTS is to show schools what it is like to learn the language and to give them more information should they wish to start offering Japanese.

By joining the JTS Programme you will be a member of a UK-wide network of over 300 Japanese speakers who are keen to visit schools on a one-shot basis to carry out Japanese language tasters. JTS is as big a time commitment as you want it to be. If you are have time to spare, are keen and enthusiastic, it is a great opportunity to get some teaching experience...

ボランティア
研修会!!

授業で使える実践的な活動や日本語紹介案を身につけましょう!
Our JTS Volunteer Training Days are a great opportunity to meet other volunteers, get teaching ideas, and ask any questions you may have. Those who are not yet members of JTS but are interested in joining are also welcome to sign up for the training day.

Please see the Japan Foundation's What's On page to see when the next Training Day is scheduled, and all our other events:

www.jpff.org.uk/whatson.php



Who can be a JTS volunteer?



You do not need teaching experience to become a JTS volunteer, as long as you have enthusiasm and a passion for teaching Japanese! Additionally:

1. You must currently be resident in the United Kingdom or Ireland.
2. You should speak Japanese to a **high level of fluency** (i.e. roughly the equivalent of N2 of the Japanese Language Proficiency Test or above). We will also accept those who are not so fluent, but studying Japanese at university.
3. You should have a **level of English sufficient for communicating with school staff and pupils** before and during the visit.

“Inspiring young people to study languages (particularly Japanese) and to want to learn more about Japanese society and culture has been a hugely rewarding experience.”

Forum Mithani, JTS Volunteer

Who benefits from the JTS Programme?



Volunteers

- ✓ Get an insight into UK school life while contributing to their community
- ✓ Gain teaching experience with primary and secondary students
- ✓ Expand their network of schools interested in offering Japanese



Schools

- ✓ Pupils have a rare opportunity to experience Japanese language and culture.
- ✓ Teachers get first-hand experience of a Japanese class, and learn about introducing Japanese
- ✓ Students (and usually teachers!) have a lot of fun!

What support will I get?

JTS members will benefit from free regular training sessions at the Japan Foundation, providing assistance on methodology and resources and information on the Japanese teaching scene. Members are also welcome to liaise with Japan Foundation Language Advisors, who will help with planning the sessions and advising on teaching resources. When they have an upcoming taster, members can have temporary full membership of the Japan Foundation library and borrow resources. The Japan Foundation will also pass on relevant feedback from the schools. All advice and training provided by the Japan Foundation is free.

What about travel expenses? Will I receive any other payment?

Schools must pay the JTS volunteer for transport to and from the school. In most cases, the volunteer will pay transport costs up-front, and the school will reimburse this afterwards. Please confirm this arrangement with the school before the visit. Please also ensure that you keep all travel tickets and receipts. If necessary and agreed by both parties, the school will also pay for one night's B&B accommodation, should the school require an early start. For some visits, the school may also offer an additional payment if their budget allows this.

How does the JTS Programme work?

Once you sign up to the JTS Programme, you will be added to our UK-wide network of JTS volunteers. This is how you can then get involved in visits:

- 1. School booking:** First, schools contact the Japan Foundation to give basic details of what they require.
- 2. Volunteer recruitment:** The Japan Foundation will then contact the JTS volunteers by email, giving details of the taster. We initially only contact volunteers closest to the school, but if we do not receive a response, we then contact all volunteers in all networks. If you are interested in the taster, you should reply and let the Japan Foundation know. If the Japan Foundation receives more applications from volunteers than the number of volunteers required by the school, we will select the most appropriate volunteer based on criteria such as their proximity to the school and how many JTS Training Days they have attended.
- 3. Volunteer Contact:** If you have been selected, the Japan Foundation will email you to tell you, and to give you all the necessary details of the taster, including contact details for the teacher in charge of the taster. You will then contact the teacher yourself to plan the final details of the taster. In the case of visits with two or more volunteers, one volunteer will be selected as the “leader” to contact the school.
- 4. Planning:** You will then need to plan the taster session – the Japan Foundation will send you documents to help you with this, as well as providing resources and advice. We will ask volunteers to send their lesson plan to us at least 1 week in advance so we can give it a check to make sure it is appropriate.
- 5. Taster:** You will then go to the school and do the taster! You are responsible for all aspects of this, including planning your travel, but the teacher at the school must also be present with you in the classroom at all times and be responsible for class control.
- 6. Follow-up:** After the visit, you fill out an evaluation form and return it to the Japan Foundation, in order to let us know how the visit went and to see what other ways we can support you with Japanese education. JTS members are welcome to maintain links with schools they have visited, if schools approach them directly to ask them to do further taster sessions or start teaching Japanese on a more regular basis, e.g. as an extra curricular subject (lunch time or after school club). Any further visits with the same school are generally done independently of the JTS Programme and the Japan Foundation.

What if I want to visit a particular school?

JTS members can nominate schools that they would like to visit by using the Suggest a School system to let the Japan Foundation know. The Japan Foundation will then send an information pack to the school and inform them that there is a volunteer who is interested in visiting the school. The school may then submit an application for a visit. The Japan Foundation then contacts the volunteer, and the volunteer contacts the school to make arrangements for a visit.

Any other questions? Please give us a call at 020 7492 6570, or send us an email at info.language@jpf.org.uk.

Ready to become a JTS volunteer? Please complete the form on the back of this pamphlet and send it back to the Japan Foundation to join us!

You can also sign up online and find more information at www.jpf.org.uk/language/teaching_stepout.php.

JTS – Membership Form for New Volunteers

| | |
|---|--|
| Title (e.g. Mr, Ms, Dr etc): | |
| First (given) Name: | |
| Last Name (Surname): | |
| <i>If you are teaching at a school, please write the name of the school here:</i> | |
| Home address (inc. postcode) – Please note that UK residents only can become registered JTS members | |
| Email address: (You MUST have an email address in order to join, as most JTS communication will be via email) | |
| Landline phone number: | |
| Mobile phone number: | |

Please tick the following boxes to show you have read and understood the statements:

- I am over 18 years of age and I would like to become a member of the JTS programme. I am eligible to volunteer in the UK. (If you are eligible to work in the UK, this usually means you are also eligible to volunteer in the UK. If you are unsure about your eligibility status, please contact the Home Office.)
- I understand that I will arrange the details of the visit directly with the school if I am selected for a JTS taster. I agree to give feedback to the Japan Foundation in a simple evaluation form after the visit.

Please tick one of the following two boxes:

- I am a native speaker of Japanese
- I am not a native speaker, but I speak fluent Japanese
- I am not yet a fluent Japanese speaker, but I am currently studying Japanese at a university

(Schools are told to expect a good speaker of Japanese, who may or may not be a native speaker)

The Japan Foundation agrees not to pass on any contact details to schools or individuals unless given permission to do so. The Japan Foundation will keep control over all initial applications from schools but will not take any responsibility for the arrangement between JTS members and schools and the actual delivery of taster sessions.

Please return this application form by email, fax or post to:

Japanese Taster for Schools, Japan Foundation London

101-111 Kensington High Street, London. W8 5SA T: 020 7492 6570

W: www.jpjf.org.uk/language/ E-mail: info.language@jpjf.org.uk.

You can also apply online at www.jpjf.org.uk/language/teaching_stepout.php